



Spring Workshop
North Raleigh Hilton Midtown
Raleigh, North Carolina

May 20-22, 2018

How to **ACE** Housing



Hilton North Raleigh/Midtown
3415 Wake Forest Road, Raleigh, NC 27609
Telephone Number 919-872-2323, Option 1
Group Code CCHRC

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Training Topics

MAINTENANCE: Environmental Protection Agency (EPA) certification-Federal Clean Air Act, Section 608, requires that persons who service air conditioning and refrigeration systems containing regulated refrigerants be certified under an approved EPA course. HD Supply is able to offer this Universal Certification-**MONDAY ONLY**. Bed bugs, roaches-Continuing education training for Pest Control License-**TUESDAY ONLY**. Joe Grippi-Trainer-Bayer U.S. LLC.

ACCOUNTING: Hot topics in HUD accounting, funding and reporting. The Public Housing portion of the material will highlight relevant Financial Data Schedule (FDS) updates, eligible uses of operating reserves and will discuss recently issued HOTMA information regarding uses of operating subsidy for capital improvements. The Housing Choice Voucher program discussion will include tips to monitor this program's reserves and will feature a discussion on SEMAP and its next iteration: SEPHAS. Latest updates on RAD and the VMS. Claire Russ, BDO Trainer. (Casterline merged with BDO).

ADVANCED SECTION 8 HCVP RENT CALCULATION: Calculation of Assets and Income from Assets, Income of Students of Higher Education, Income of Dependents, Earned Income Disallowance, Minimum Rent Hardship Exemptions, Eligibility for and Calculation of Disability Assistance Expense Deductions and New Payment Standards for Manufactured Home Rental Space. HOTMA changes to the advanced rent calculation. **Participants should bring a pencil and a calculator for working case studies.** Jeremy Spence, Nelrod Trainer.

EPIC and Capital Fund & ETC.: **MONDAY ONLY**-updates from the HUD Greensboro Field Office. EPIC, CFP, RAD, Procurement & etc. Gene Rahuba, General Engineer and Andrea Schmidt, Portfolio Management Specialist.

EEOC: **TUESDAY ONLY**-Keys to understanding the EEOC investigative process. EEOC Overview-Who they are, the laws enforced and why it matters. Working with the EEOC Investigator, drafting effective position statements, no cause/cause findings.

Hilton North Raleigh/Midtown

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Make your reservations by contacting the hotel directly at **1-919-872-2323, Option 1, Group Code CCHRC**. A block of rooms have been reserved for this meeting, and will be available until **April 27, 2018**. Be sure to identify yourself as members of the **CCHRCO Winter Workshop**.

Room Rate: \$144.00/night plus tax (King/Double Occupancy), (complimentary parking). Room rates apply to Saturday, Sunday, and Monday nights. May 20-22, 2018. Check-Out on Tuesday, May 22, 2018.

Check-In Time: 3:00 PM

Check-Out Time: 12:00 p.m.

Hotel Block Rate Cut-Off Date: April 27, 2018

Hotel Cancellation Policy applies, and is the responsibility of the individual.

For questions concerning the hotel, please contact the hotel directly, or:

**Vivian B. Perry
Kinston Housing Authority
252-686-6104
vbperry@khanc.org**

2018 CCHRCO Spring Workshop Agenda

Sunday, May 20, 2018

2:00 PM	until	4:00 PM	Board Meeting-CCHRCO officers, board/committees
1:00 PM	until	5:00 PM	Registration

Monday, May 21, 2018

7:30 AM	until	9:30 AM	Registration
8:30 AM	until	10:00 AM	Track #1 – Maintenance-(EPA) recertification Eric Galarza, Chadwell University
8:30 AM	until	10:00 AM	Track #2 – Accounting Claire Russ, BDO Trainer
8:30 AM	until	10:00 AM	Track #3 – Advanced Section 8 HCVP Rent Calculation Jeremy Spence, Nelrod
8:30 AM	until	10:00 AM	Track #4 – EPIC, Capital Fund, etc. Gene Rahuba, HUD General Engineer Andrea Schmidt, HUD Portfolio Management Specialist
10:00 AM	until	10:15 AM	Break
10:15 AM	until	11:45 AM	Track #1 – Maintenance-(EPA) recertification
10:15 AM	until	11:45 AM	Track #2 - Accounting
10:15 AM	until	11:45 AM	Track #3 - Advanced Section 8 HCVP Rent Calculation
10:15 AM	until	11:45 AM	Track #4 - EPIC, Capital Fund, etc.
12:00 noon	until	1:15 PM	Lunch – provided on site
1:30 PM	until	3:00 PM	Track #1 – Maintenance-(EPA) recertification
1:30 PM	until	3:00 PM	Track #2 - Accounting
1:30 PM	until	3:00 PM	Track #3 - Advanced Section 8 HCVP Rent Calculation
1:30 PM	until	3:00 PM	Track #4 - EPIC, Capital Fund, etc.
3:00 Pm	until	3:15 PM	Break
3:15 PM	until	5:00 PM	Track #1 – Maintenance-(EPA) recertification
3:15 PM	until	5:00 PM	Track #2 - Accounting
3:15 PM	until	5:00 PM	Track #3 - Advanced Section 8 HCVP Rent Calculation
3:15 PM	until	5:00 PM	Track #4 - EPIC, Capital Fund, etc.

Tuesday, May 22, 2018

8:30 AM	until	11:30 AM	Track #1 – Maintenance- Pest Control Joe Grippi-Trainer-Bayer U.S. LLC
8:30 AM	until	11:30 AM	Track #2 – Accounting Claire Russ, BDO Trainer
8:30 AM	until	11:30 AM	Track #3 – Advanced Section 8 HCVP Rent Calculation Jeremy Spence, Nelrod
8:30 AM	until	11:30 AM	Track #4 – EEOC

Workshop Ends – Drive safely and we will see you at the Annual Conference, Marriott Resort & Spa at Grande Dunes, 8400 Costa Verde Drive, Myrtle Beach, South Carolina 29572.

2018 CCHRCO Spring Workshop

Registration Form

Name: _____

Title: _____

Housing Authority Name: _____

Address: _____

City, State, Zip Code: _____

Telephone # () _____ Fax # () _____

E-mail _____ Badge name _____

Please indicate which track you will be attending:

Track #1 _____ Maintenance--(EPA)
recertification **(Monday only)**

Track #1 _____ Maintenance- Pest Control
(Tuesday only)

Track #2 _____ Accounting

Track #3 _____ Advanced Section 8 HCVP
Rent Calculation

Track #4 _____ EPIC, Capital Fund, etc.
(Monday only)

Track #4 _____ EEOC **(Tuesday only)**

Registration Fee	Postmarked by <u>April 27, 2018</u>	Postmarked after <u>April 27, 2018</u>
Agency Member	\$225.00	\$250.00
Non-Member	\$275.00	\$300.00
Guest	\$75.00	\$85.00

Guest Name: _____

Please complete a separate registration form for each attendee. Guest(s) need not be separate. Do not register on the CCHRCO Website. Please send all registration forms to Vivian at the address listed below.

Number of persons attending workshop _____ Total amount enclosed _____

Make checks payable to:
Send checks & registration to:

CCHRCO – Spring Workshop
Vivian B. Perry
Kinston Housing Authority
P.O. Box 697
Kinston, NC 28502
Phone-252-686-6104 Fax- 252-527-7984
E-mail: vbperry@khanc.org

Refund Policy: All requests for refunds must be in writing. Requests for refunds received prior to April 27, 2018 will be honored, less a \$15.00 service fee. No refunds after April 27, 2018.