



**Winter Workshop
February 25-27, 2018
North Charleston, South Carolina**

HEADED FOR EXCELLENCE



**WEARING
MANY
HATS**
[WITHOUT
GOING COMPLETELY
INSANE]

*Embassy Suites
By Hilton
North Charleston-Airport/Hotel Convention*

**5055 International Blvd, North Charleston, SC 29418 • 843-747-1882
or 1-800-(EMBASSY) 362-2779**

www.embassysuitescharleston.com

**Embassy Suites and Charleston Area Convention Center
5055 International Blvd.
North Charleston, SC 29418
1-843-747-1882 or 1-800-(EMBASSY) 362-2779**

Training Topics

MAINTENANCE: appliances tear down and troubleshooting; HVAC electrical system problems to provide skill and confidence to tackle any electrical system malfunction and etc. and safety training. Vann Flippen with Chadwell University Trainer.

FAMILY SELF SUFFICIENCY CASE MANAGEMENT-PUBLIC HOUSING AND HOUSING CHOICE VOUCHER PROGRAMS: positive ways to increase FSS enrollment; productive processes to assist families with self-sufficiency activities; help families to create and grow their FSS escrow accounts; effectively manage cases & document files; increase FSS completion rate; reconcile FSS participant list & escrow balance with PIC; and new and updated reporting requirements. Tracy Edwards Henson, Nelrod Trainer.

PUBLIC HOUSING RENT CALCULATION: advanced rent calculation, EID, Processing Minimum Rent Hardship Exemptions, Disability Assistance and Medical Expenses, Income from Assets, and Pro-rated Rents. HOTMA changes to the advanced rent calculation. Vicki Brower, Nelrod Trainer.

DAVIS BACON WAGE RATES: applying the correct wage rate in contracting and specifications. Labor Relations agency monitoring to ensure compliance. Jennifer Dupont, Contractor Industrial Relations Specialist, HUD Region IV Office of Labor Standards and Enforcement, Atlanta, Georgia.

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Make your reservations by contacting the hotel at 1-800-362-2779 or call the hotel directly at **1-843-747-1882**. A block of rooms have been reserved for this meeting, and will be available until January **25, 2018**. Be sure to identify yourself as members of the **CCHRCO Winter Workshop**.

Room Rate: \$164.55/night (King/Double Occupancy), plus parking & taxes. Room rates apply to Saturday, Sunday, and Monday nights. February 24-27, 2018. Check-Out on Tuesday, February 27, 2018.

**Check-In Time: 4:00 PM
Check-Out Time: 11:00 a.m.**

Hotel Block Rate Cut-Off Date: January 25, 2018

Hotel Cancellation Policy applies, and is the responsibility of the individual.

Room Rates include free breakfast buffet & nightly reception

For questions concerning the hotel, please contact the hotel directly, or:

**Vivian B. Perry
Kinston Housing Authority
252-686-6104
vbperry@khanc.org**

2018 CCHRCO Winter Workshop Agenda

Sunday, February 25, 2018

| | | | |
|---------|-------|---------|--------------------------------------|
| 2:00 PM | until | 4:00 PM | Board Meeting |
| 2:00 PM | until | 6:30 PM | Registration |
| 5:30 PM | until | 7:30 PM | Manager's Reception – Embassy Suites |

Monday, February 26, 2018

| | | | |
|------------|-------|----------|---------------------------------------------------------------------------|
| 6:30 AM | until | 9:30 AM | Breakfast Buffet – Embassy Suites |
| 7:30 AM | until | 9:30 AM | Registration |
| 8:30 AM | until | 10:00 AM | Track #1 – Maintenance Vann Flippen, Chadwell University |
| 8:30 AM | until | 10:00 AM | Track #2 – Family Self Sufficiency Tracy Edward Henson, Nelrod |
| 8:30 AM | until | 10:00 AM | Track #3 – Public Housing Rent Calculation Vicki Brower, Nelrod |
| 8:30 AM | until | 10:00 AM | Track #4 – Davis Bacon Wage Rates Jennifer Dupont, HUD Labor Relations |
| 10:00 AM | until | 10:15 AM | Break |
| 10:15 AM | until | 11:45 AM | Track #1 - Maintenance |
| 10:15 AM | until | 11:45 AM | Track #2 - Family Self Sufficiency |
| 10:15 AM | until | 11:45 AM | Track #3 – Public Housing Rent Calculation |
| 10:15 AM | until | 11:45 AM | Track #4 – Davis Bacon Wage Rates |
| 12:00 noon | until | 1:15 PM | Lunch – provided on site |
| 1:30 PM | until | 3:00 PM | Track #1 - Maintenance |
| 1:30 PM | until | 3:00 PM | Track #2 - Family Self Sufficiency |
| 1:30 PM | until | 3:00 PM | Track #3 – Public Housing Rent Calculation |
| 1:30 PM | until | 3:00 PM | Track #4 – Davis Bacon Wage Rates |
| 3:00 Pm | until | 3:15 PM | Break |
| 3:15 PM | until | 5:00 PM | Track #1 - Maintenance |
| 3:15 PM | until | 5:00 PM | Track #2 - Family Self Sufficiency |
| 3:15 PM | until | 5:00 PM | Track #3 – Public Housing Rent Calculation |
| 3:15 PM | until | 5:00 PM | Track #4 – Davis Bacon Wage Rates |
| 5:30 PM | until | 7:30 PM | Manager's Reception – Embassy Suites |

Tuesday, February 27, 2018

| | | | |
|---------|-------|----------|---------------------------------------------------------------------------|
| 6:30 AM | until | 9:30 AM | Breakfast Buffet – Embassy Suites |
| 8:30 AM | until | 10:30 AM | Track #1 – Maintenance Vann Flippen, Chadwell University |
| 8:30 AM | until | 10:30 AM | Track #2 – Family Self Sufficiency Tracy Edward Henson, Nelrod |
| 8:30 AM | until | 10:30 AM | Track #3 – Public Housing Rent Calculation Vicki Brower, Nelrod |
| 8:30 AM | until | 10:30 AM | Track #4 – Davis Bacon Wage Rates Jennifer Dupont, HUD Labor Relations |

Workshop Ends – Drive safely, and we will see you at the Spring Workshop location to be determined.

Name: _____

Title: _____

Housing Authority Name:

Address:

City, State, Zip Code: _____

Telephone # () _____ Fax # () _____

| | | | |
|--------|--|------------|--|
| E-mail | | Badge name | |
|--------|--|------------|--|

Please indicate which track you will be attending: Track #1 _____ Maintenance

Track #2 Family Self Sufficiency

Track #3 PH Rent Calculation

Track #4 Davis Bacon Wage Rates

| Registration Fee | Postmarked by <u>January 27, 2018</u> | Postmarked after <u>January 27, 2018</u> |
|-------------------------|--------------------------------------------------|-----------------------------------------------------|
| Agency Member | \$225.00 | \$250.00 |
| Non-Member | \$275.00 | \$300.00 |
| Guest | \$75.00 | \$85.00 |

Guest Name: _____

Please complete a separate registration form for each attendee. Guest(s) need not be separate.

Number of persons attending workshop Total amount enclosed

Make checks payable to:

Send checks & registration to:

CCHRCO – Winter Workshop

Vivian B. Perry

Kinston Housing Authority

P.O. Box 697

Kinston, NC 28502

Phone-252-686-6104 Fax- 252-527-7984

E-mail: vbperry@khanc.org

Refund Policy: All requests for refunds must be in writing. Requests for refunds received prior to January 24, 2018 will be honored, less a \$15.00 service fee. No refunds after January 24, 2018.